



**TAEKWONDO AUSTRALIA  
INCORPORATED**

**NATIONAL REFEREE COMMITTEE  
BY-LAWS**



## 1. NAME OF THE COMMITTEE

The name of the Committee is the National Referee Committee, abbreviated as the "Committee" or "NRC".

## 2. INTERPRETATIONS, DEFINITIONS AND TERMS

### 2.1 Definitions:

Appeals Committee	means the Appeals Committee as appointed under these By-Laws
Association	means Taekwondo Australia
Board	means the governing authority of Taekwondo Australia
Committee	means National Referee Committee
DAC	abbreviation for Delegates Advisory Committee
Delegate	means the referee appointed to represent the NRC on the Delegates Advisory Committee which represents state delegates and functional committees of Taekwondo Australia
International Referee	means an International Referee qualified with the WTF
IR	abbreviation for International Referee
Judiciary Committee	means the Judiciary Committee as appointed under these By-Laws
National Officiating Accreditation Scheme	means the accreditation of referees to be eligible to officiate as referees.
National Referee Chairman	means the referee elected or appointed by the State Referee Directors in accordance with these By-Laws as the National Referee Chairman
NOAS	abbreviation for the National Officiating Accreditation Scheme
NRC	abbreviation for the National Referee Committee
Selection Panel	means the Selection Panel as appointed under these By-Laws
SRC	abbreviation for the State Referee Committee
SRD	abbreviation for the State Referee Director
State	means any state or territory of the Commonwealth of Australia;
State Referee Committee	means any referee committee formed in a state and approved by the NRC
State Referee Director	means the referee appointed or elected by each member state as its State Referee Director.
WTF	abbreviation for the World Taekwondo Federation

## 2.2 In these By-Laws,

- (1) a reference to a function includes a reference to a power, authority and duty;
- (2) a reference to the exercise of a function includes where the function is a power, authority or duty a reference to the exercise of the power or authority of the performance of the duty,
- (3) words importing the singular include the plural and vice versa;
- (4) words importing any gender include the other genders,
- (5) references to persons include corporations and bodies politic,
- (6) references to a person include the legal personal representatives, successors and permitted assigns of that person,
- (7) a reference to a statute, ordinance, code or other law includes regulations and other statutory instruments under it and consolidations, amendments, re-enactments or replacements of any of them (whether of the same or any legislative authority having jurisdiction).

2.3 If any provision of these By-Laws or any phrase contained in them is invalid or unenforceable in any jurisdiction, the phrase or provision is to be read down for the purpose of that jurisdiction, if possible, so as to be valid and enforceable, and otherwise shall be severed to the extent of the invalidity or unenforceability, without affecting the remaining provisions of these By-Laws or affecting the validity or enforceability of that provision in any other jurisdiction.

2.4 All capitalised terms shall, unless the context requires otherwise, have the meaning given in these By-Laws.

## 3. **PURPOSE, DUTIES AND POWER**

3.1 The Committee shall perform the following functions:

- (1) administer and manage all referee training, qualifications, and accreditations of sparring referees,
- (2) maintain a register of referee qualifications and accreditations for all referees in Australia,
- (3) select referees for national level tournaments and international level tournaments. In some cases as required by the World Taekwondo Federation (WTF) or continental regional unions or international federations, select and recommend the appropriate eligible Australian International Referees for nomination to the WTF or continental regional unions or international federations.
- (4) be the custodian of the WTF competition rules and ensure these rules or those rules that are accepted as modified Australian competition rules are practiced and implemented.
- (5) provide advice to the Taekwondo Australia Board on strategic issues referred to it by the Board from time to time regarding all referee matters or sparring competition rules.

- (6) standardise competition rules and interpretations across Australia and that each state follow and adopt the national standard.
- 3.2 Represent the interests of referees in the Delegates Advisory Committee, National Sports Committee, National Tournament Committee or any other Committee or task teams and provide advice on strategic issues, competition rules or any other appropriate referee matters.

#### 4. COMMITTEE

##### 4.1 Composition of the Committee

- (1) The Committee shall be known as the National Referee Committee (NRC), which shall comprise:
  - (a) one (1) National Referee Chairman who shall be elected in accordance with these By-Laws,
  - (b) eight (8) State Referee Directors or state representatives who are appointed by each of the 8 State Referee Committees (SRC) to the Committee who shall represent each State Division affiliated to the Association and which is a State member,
  - (c) up to a maximum of 5 additional appointed members as determined by the eight (8) State Referee Directors or State representatives;
- (2) A resolution made by the Committee shall be made by a majority of at least one more than half of the Committee members participating in the decision making process.
  - (a) if the voting is equal, the National Referee Chairman shall have the casting vote.
- (3) Proxy voting is allowable at any Committee meetings or decision making process if any Committee member is unable to participate in the meeting or decision making process due to being absent from the meeting or for the decision making process.

##### 4.2 National Referee Chairman

- (1) The Chair of the National Referee Committee shall be elected by the eight (8) State Referee Directors or representatives from currently registered, accredited and practicing referees who must hold the minimum rank of 1<sup>st</sup> class (or Senior National Referee);
  - (i) the election shall be held once every 2 years,
  - (ii) nominations shall be called from eligible referees,
  - (iii) any registered and currently accredited and practicing referee who holds a minimum referee rank of 1<sup>st</sup> class (Senior National Referee) can nominate for election,
- (2) The Chair shall also be known as the National Referee Chairman. The Chair may also be a State Referee Director or hold office as one of the additional appointed positions.

- (3) In the event the Chair stands down or resigns the position during an elected term, the Committee may appoint one of its Committee members to hold the Chair position until the expiration of the current term or until the next election.
- (4) In the event the Committee cannot find a replacement Chair from amongst the Committee members, the Committee can conduct a by-election for a National Referee Chairman for the remainder of the term.

#### 4.3 State Referee Directors or state representatives

- (1) Each State Referee Committee shall appoint a State Referee Director or representative to the Committee in accordance with these By-Laws, who shall represent his/her State Referee Committee at NRC Meetings or NRC decision making process,
- (2) The State Referee Director from each state shall be the state representative to the Committee, and in his or her absence each SRC can appoint an alternate state representative to the Committee,
- (3) Each State Referee Committee shall advise the NRC of its appointed State Referee Director or representative within 28 days after his/her appointment.
- (4) The State Referee Director or representative may also hold office as one of the additional appointed positions.

#### 4.4 Appointed additional Committee members

- (1) The additional appointed members shall hold positions that are determined by the SRD's and the NRC Chairman as experts required to perform tasks and functional duties to progress strategic or functional requirements of the Committee.
- (2) The SRD's with the NRC Chairman shall determine what expert functional duties and tasks would be required and these may include such as referee education, legal, women or youth interest groups.
- (3) The SRD's with the NRC Chairman shall determine the number of additional positions required, and it is not required to fill all 5 additional positions.

#### 4.5 Term of office of Committee members

- (1) The term of office for all positions shall be 2 years.
- (2) The election of the National Referee Chairman shall be held within 9 months of the Association's national elections but no later than June of the year after the Association's national elections.
- (3) The National Referee Chairman shall hold office for the duration of his elected term in accordance with these By-Laws
- (4) A State Referee Director or representative shall hold office on the NRC for the duration of his / her elected or appointed term from his / her State Referee Committee.

- (5) An appointed Committee member shall hold office on the NRC for the duration of his / her appointed term.

#### 4.6 Replacement of Committee members

- (1) In the event that a State Referee Director or state appointed representative ceases to be on the National Referee Committee or ceases to be authorised to represent a State Referee Committee during his or her term, the State Referee Committee shall nominate a new representative who shall be appointed to the Committee in accordance with these By-Laws.
- (2) In the event that an appointed member of the National Referee Committee ceases to be on the National Referee Committee, the NRC may decide to appoint a replacement member in accordance with these By-Laws who shall hold office until expiration of the appointed term.
- (3) In the event the Chair ceases to be the National Referee Chairman, the Committee may appoint one of its Committee members to hold the Chair position until the expiration of the current term or until the next election.

#### 4.7 Vacancies of Committee members

- (1) The office of a Committee member becomes vacant if the Committee member:
  - (a) dies;
  - (b) becomes bankrupt or makes any arrangement or composition with his creditors generally;
  - (c) becomes of unsound mind or a person whose person or estate is liable to be dealt with in anyway under the law relating to mental health;
  - (d) resigns his office in writing to the Committee;
  - (e) without the consent of the Committee holds any office for profit under the Association;
  - (f) has, by decision of the Judiciary Committee or Appeals Committee (save to the extent that decision is overturned by the Appeals Committee):
    - (i) acted in a manner unbecoming or prejudicial to the purposes and interests of the NRC, the Association and/or Taekwondo; or
    - (ii) brought the Association, any Affiliated Club, the National Referee Committee or Taekwondo into disrepute.

#### 4.8 Meetings of the Committee

- (1) The Committee shall meet as often as required to fulfil its tasks. It is recommended that there be at least two (2) meetings being held in every calendar year.

- (2) The Committee can also meet via any electronic media, including tele conference, video conference, net meeting or by any electronic technology means.
- (3) The quorum required is at least one third of the total number of the Committee members plus one.

#### 4.9 Reporting and management of funds.

- (1) The National Referee Committee shall report to the Association's governing Board.
- (2) All funds collected, including for the registration and accreditations and funding donations or scholarships will be banked with the Association's treasury accounts.
- (3) All expenses incurred for the running of the NRC and funding assistance to subsidize approved travels, per diems or other payments will be paid by the Association.
- (4) The NRC will prepare an annual operating budget and any other budgetary requirements from the Association.
- (5) The NRC Chairman shall approve all NRC expenses and all claims for re-imbursments or payments for out of pocket expenses in accordance with the Association's financial expenditure and approval guidelines.

## 5. REFEREE QUALIFICATIONS AND ACCREDITATIONS

### 5.1 Referee Classes and criteria for qualification and accreditation renewals:

- (1) There are 6 Referee classes available for qualification in Australia that has a development pathway for advancement, being:
  - (a) Club Judge, C class;
    - (i) Open to members aged 14 years and over who hold the gup grade of at least Blue Belt (6<sup>th</sup> Gup) and above.
    - (ii) A Club Judge will be able to corner judge club level competitions at internal club level only. This is an entry-level qualification, that is, there are no pre-requisites.
  - (b) Inter Club Judge, IC class;
    - (i) This Inter Club Judge level is introduced to qualify members of age 15 years and above who hold the gup grade of at least red belt 3<sup>rd</sup> gup and above.
    - (ii) This qualification will qualify referees to corner judge tournaments at inter club or club invitation level tournaments and is a bridging step to State Judge level when achieving the Black Belt.

- (iii) Qualifies to perform duties as computer recorder at state level tournaments.
- (c) State Judge, 4<sup>th</sup> class;
  - (i) Minimum holder of 1<sup>st</sup> dan Black Belt aged 16 years and over. Must pass course requirements.
  - (ii) Those who can demonstrate recent pass level requirements from Inter Club class can apply for credit towards State Judge 4<sup>th</sup> class referee qualifications, but course attendance is still required, if has not passed within 2 years.
  - (iii) Qualifies referees to officiate at club and state level tournaments as a corner judge.
  - (iv) For National Officiating Accreditation Scheme (NOAS) renewal requirements, the referee must demonstrate participation in at least 2 sanctioned events as corner judge and attended 1 refresher course within a 2 year period.
- (d) State Referee, 3<sup>rd</sup> class;
  - (i) Must have the minimum rank of 1<sup>st</sup> dan Black Belt and a minimum age of 18 years. Must pass course requirements.
  - (ii) Must have satisfactorily judged at least 4 sanctioned tournament events after obtaining State Judge 4<sup>th</sup> class referee.
  - (iii) Must have passage of a minimum of 1 year since obtaining State Judge 4<sup>th</sup> class referee.
  - (iv) Qualifies referees to officiate as referee and corner judge at all state level tournaments, and as corner judge at national events.
  - (v) Experienced State Referee 3<sup>rd</sup> class referees can be considered to referee colour belts and junior black belts at national level events.
  - (vi) For NOAS renewal requirements, the referee must demonstrate participation in at least 2 sanctioned tournaments or 8 simulation events or equivalent combination of tournament or simulation events as referee and 1 refresher course attended within a 2 year period
- (e) National Referee, 2<sup>nd</sup> class;
  - (i) Must have a minimum rank of 2<sup>nd</sup> dan Black Belt and of minimum 21 years of age. Must pass course requirements.

- (ii) Must have satisfactorily refereed and judged at least 8 sanctioned tournament events after obtaining State Referee 3<sup>rd</sup> class, and satisfactorily refreshed at 2 referee courses or seminars.
  - (iii) Must have passage of a minimum of 2 years since obtaining State Referee 3<sup>rd</sup> class.
  - (iv) Qualifies referees to referee and corner judge at all state level and national level tournaments. Eligible to referee and corner judge at national selection level tournaments.
  - (v) Must have participated at state simulation events as referee in at least 4 simulation sessions.
  - (vi) For NOAS renewal requirements, the referee must demonstrate participation in at least 2 sanctioned tournaments or 8 simulation events or equivalent combination of tournament or simulation events as referee and 1 refresher course attended within a 2 year period
- (f) Senior National Referee, 1<sup>st</sup> class;
- (i) Must have the minimum rank of 3<sup>rd</sup> dan Black Belt. Must pass course requirements.
  - (ii) Must have satisfactorily refereed and judged at least 12 sanctioned tournament events after obtaining National Referee 2<sup>nd</sup> class, and satisfactorily completed 3 sanctioned referee courses or seminars.
  - (iii) Must have passage of a minimum of 3 years since obtaining National Referee 2<sup>nd</sup> class.
  - (iv) Qualifies referees to referee and corner judge at all state, national level and national selection level tournaments. Qualifies referees to be eligible to attend international level referee courses and qualify as an International Referee.
  - (v) Must have participated at state simulation events as referee in at least 6 simulation sessions since obtaining National Referee class.
  - (vi) Must have officiated at least 1 national level and 1 national selection event.
  - (vii) For NOAS renewal requirements, the referee must demonstrate participation in at least 2 sanctioned tournaments or 8 simulation events or equivalent combination of tournament or simulation events as referee and 1 refresher course attended within a 2 year period.
- (g) Senior National Referee, S class;

- (i) Must have the minimum rank of 6<sup>th</sup> dan Black Belt.
  - (ii) This is an honorary referee class and can be granted to 1<sup>st</sup> class Senior National Referees who have qualified as a 1<sup>st</sup> class referee for more than 10 years, and has refereed in at least 10 years of national level tournaments during his referee career.
  - (iii) Referees must make application to the National Referee Committee.
  - (iv) A referee who holds the S class referee rank must remain current to the competition rules and re-qualify at the minimum 1<sup>st</sup> class level test conditions to remain current.
- (2) A referee must pass his referee class tests for theory and practical to maintain his currency to the competition rules.
  - (3) A referee must be current to be eligible for selection to referee at state, national and international level tournaments.
  - (4) The currency period of a referee rank is 4 years after passing the theory and practical tests.
  - (5) All referees must re-qualify once every 4 years to remain current to the competition rules or the referee may choose to lapse his referee qualification currency and re-qualify for a further 4 year period at any time.
  - (6) The currency of a referee accreditation is 2 years of active officiating at NRC sanctioned tournaments or SRC sanctioned tournaments within any 2 year period and within the currency period of his referee rank.
  - (7) All referees must register with the NRC in accordance with these By-Laws.
  - (8) All referees must apply or renew their accreditations with the NRC in accordance with these By-Laws

## 5.2 Retrospective and equivalent referee qualifications

- (1) Referees who possess referee qualifications issued by another organisation recognised by the Association, eg from another country can apply for conversion to the equivalent National Referee Committee referee qualification and referee rank.
- (2) Referees must make applications to the National Referee Committee who shall review and evaluate such qualifications for retrospective qualification and conversion. This may require a direct conversion or a test for theory and or practical as determined by the National Referee Committee.

- (3) Referees who hold the International Referee qualification can apply for equivalent referee rank, but he / she must make application to the National Referee Committee.

### 5.3 Referee records.

- (1) The NRC shall keep a register of all referees and their qualifications and accreditations history.
- (2) Each referee shall keep a record of his referee experiences in their log books and this shall be presented for promotions or shown as proof of their referee experiences.
- (3) Each State Referee Director shall keep a record of their state referees for their state referee experiences.
- (4) The National Referee Committee shall keep a record of all national level or international level experiences of referees who have officiated at sanctioned national level and or international level tournaments.

### 5.4 Referee Code of Ethics.

- (1) All referees must agree to abide by the Referee Code of Ethics.
  - (a) Place the safety and welfare of the participants above all else.
  - (b) Accept responsibility for all actions taken.
  - (c) Be impartial.
  - (d) Avoid any situation which may lead to a conflict of interest.
  - (e) Be courteous, respectful and open to discussion and interaction.
  - (f) Value the individual in sport.
  - (g) Seek continual self improvement through study, performance appraisal, and regular updating of competencies.
  - (h) Encourage inclusion and access to all areas of officiating.
  - (i) Be a positive role model in behaviour and personal appearance.
  - (j) Refrain from any form of personal abuse towards athletes.
  - (k) Show concern and caution towards sick and injured athletes.
  - (l) Show respect to fellow officials, and exercise correct protocols with regard to seniority and ranking of referee officials.
- (2) The NRC may take disciplinary action against any referee who is found to have breached the code of ethics of 5.4 (1).

### 5.5 Referee Presenter.

- (1) Referee Presenters conduct referee courses and assess referees for their referee ranks and their promotion tests. There are three levels of referee presenters and pre requisite criteria to qualify for each referee presenter level:

- (a) Assistant Referee Presenter:
- (i) Current 1<sup>st</sup> class Australian Senior National Referee and/or hold current International Referee qualification.
  - (ii) Must have officiated at state and national level events for minimum of 3 years since gaining the 1<sup>st</sup> class Senior National Referee.
  - (iii) Must have 3 years elapsed time since assisting in the delivery of and assisting in the referee courses as part of the requirements for 1<sup>st</sup> class Senior National Referee.
  - (iv) Must attend and pass the presenter level course requirements with the minimum pass of 70% theory and 80% practical.
  - (v) Preferably be working towards the International Referee qualification, if not already holding one.
- (b) Referee Presenter
- (i) Current 1<sup>st</sup> class Australian Senior National Referee and/or hold current International Referee qualification.
  - (ii) Holds International Referee qualifications, minimum 3<sup>rd</sup> class (preferably current but not essential). If does not hold the IR qualification, must be working towards the IR qualification within 4 years after first passing the Referee Presenter qualification.
  - (iii) Must have officiated at state and national level events for minimum of 6 years as 1<sup>st</sup> class Senior National Referee.
  - (vi) Must have 3 years elapsed time since assisting in the delivery of referee courses as an assistant presenter.
  - (vii) Completed at least 80 hours (or full-time equivalent of 10 referee courses) of presenting and delivery of referee education courses under the supervision of a Referee Presenter or as an Authorised Referee Presenter since gaining the Assistant Referee Presenter qualification.
  - (viii) Completed presentations of all relevant sections of a referee course, including NOAS requirements such as general principles.
  - (iv) Must attend and pass presenter level course, minimum pass of 80% theory, 80% practical and 80% essay on a referee education, development or referee presenting subject.
- (c) Senior Referee Presenter:
- (i) Current 1<sup>st</sup> class Senior National Referee or S Class Senior National Referee.
  - (ii) Holds 1<sup>st</sup> class International Referee qualification (preferably current).

- (v) Must have officiated at state and national level events for minimum of 12 years as 1<sup>st</sup> class or S class Senior National Referee.
  - (iii) Must have 10 years elapsed time since co-ordinating in presenting and delivery of referee courses as a Referee Presenter.
  - (iv) Completed 160 hours (full-time equivalent of 20 referee courses) of presenting referee education courses as a Referee Presenter or presenting under the supervision of a Senior Referee Presenter.
  - (v) Completed presentations of all relevant sections of a referee course, including NOAS requirements such as general principles.
  - (vi) Must have 10 years elapsed since acquiring Referee Presenter status.
- (2) All levels of referee presenters must renew and re-qualify their Referee Presenter qualifications once every 4 years to remain current.
- (3) All levels of Referee Presenters have duty task roles to educate referees being:
- (a) Assistant Referee Presenter,
    - (i) Assistant Presenters must work under the supervision of the Senior Presenter or the Referee Presenter of the particular endorsed referee course.
    - (ii) Where states do not have the availability of a Senior Referee Presenter or Referee Presenter, then the NRC can grant the temporary authorised Referee Presenter status to the Assistant Referee Presenter for the fulfilment of referee education of referees in their state. This temporary status shall be valid for the pertinent referee course stated which is approved by the NRC.
    - (iii) Alternatively, the NRC can authorise the conduct of referee education courses by a qualified Referee Presenter from another state, if there is no Referee Presenter or authorised Referee Presenter available from within the state to conduct the referee course.
  - (b) Referee Presenter or Senior Referee Presenter
    - (i) Referee Presenters can conduct referee courses in the state where he resides.
    - (ii) Senior Referee Presenters can conduct referee courses in any state of Australia.
    - (iii) Referee Presenters must conduct theory and practical tests and all other required assessments to pass the referees at the referee courses.
    - (iii) Senior Presenter or the Referee Presenter must supervise the Assistant Referee Presenter of the particular endorsed referee course.

- (iv) Senior Presenters or Referee Presenters are not permitted to conduct referee education courses that are not managed by the SRC or the NRC.

## 5.6 International Referees

- (1) International Referees gain their qualifications from the World Taekwondo Federation.
  - (a) To be eligible to attend the International Referee seminar to gain the IR qualification, the referee must;
    - (i) Hold the minimum rank of 1<sup>st</sup> class Senior National Referee,
    - (ii) Hold the minimum Black Belt dan rank required by the WTF as criteria to attend the IR seminar,
    - (iii) Have officiated at national level events within the last 5 years,
    - (iv) Must be approved by the National Referee Committee,
    - (v) Must be currently registered and accredited by the NRC.
  - (b) To remain current to the WTF competition rules and hence current with their IR qualifications, all International Referees must attend the required WTF IR refresher courses.
- (2) International Referees must be qualified to Australian standards to be registered with the NRC to be eligible for selection to officiate in Australian national level tournaments and state level tournaments.
- (3) International Referees, who are not qualified to Australian standards, can apply for equivalent Australian referee qualification or attend and pass Australian referee courses for an equivalent referee class qualification.
- (4) The selection of International Referees for international tournaments will be in accordance with the International Referee Selection Policy, and includes having officiated the required minimum number of national level events.

## 5.7 Referee Courses and registration

- (1) The NRC shall conduct referee presenter courses and referee presenter refresher courses to qualify and re-qualify Referee Presenters in accordance with these By-Laws.
- (2) The NRC shall charge fees for each level of referee presenter course or refresher course.
- (3) The NRC shall standardise the delivery of referee courses and have a standard syllabus for each referee class.
- (4) The NRC shall standardise the minimum examination theory and practical tests for each referee class.
- (5) Each SRC is delegated to conduct referee courses and refresher courses to qualify and re-qualify referees in accordance with these By-Laws. Each SRC manages these courses on behalf of the NRC and appoints the Referee Presenters and Assistant Referee Presenters to deliver the courses and refresher courses.

- (6) The SRC shall charge fees for each level of the referee courses or refresher courses.
- (7) The SRC shall administer the payment for the courses and sends the applications for referee qualification, re-qualification, accreditation and re-accreditation to the NRC for registration. The appropriate fees shall be submitted together with the applications.
- (8) The NRC shall issue referee certificates for all referees who have qualified or re-qualified their referee ranks or referee presenter levels.
- (9) The NRC shall issue referee accreditation cards for all referees who meet the criteria for referee accreditation or re-accreditation.

## **6. REFEREE SELECTIONS**

### **6.1 National Level Tournaments**

- (1) The Chair or the Committee shall determine the total number of referees required for each national level tournament, considering a fair distribution of quota number of referees from each state for each national level tournament, referee ranks and within budget of the quota travel re-imbusement value.
- (2) Each State Referee Director will select the referees from their state from their allotted quota number.
- (3) States that cannot fill their quota numbers will forgo the unfilled numbers. The NRC Referee Chairman will re-allocate the unfilled numbers to other states who can fill additional numbers.
- (4) The recommended referee rank for a national selection tournament shall be 2<sup>nd</sup> class National Referee
  - (a) Where states are unable to select referees of the recommended rank, the state can be granted exceptions to select the next lower ranked referees.
  - (b) Referees of lower ranks than the minimum required for a national level tournament can be utilised for other duties including such as technical assistants, computer recorders, inspections, weigh-ins or other appropriate duties.
  - (c) To be eligible for selection, the referee must be registered and is current with his referee qualification and accreditation and is current with the competition rules.
  - (d) Each SRD must recommend their state's listing to the NRC Referee Chairman for verification of NOAS accreditation and registration currency before the nominated referees will be selected.
- (5) The recommended rank for a national tournament shall be experienced 3<sup>rd</sup> class State Referee.
  - (a) Where states are unable to select referees of the recommended rank, the state can be granted exceptions to select the next lower ranked referees.

- (b) Referees of the lower minimum ranks for a national level tournament can be utilised for other duties including as technical assistants, computer recorders, inspections, weigh-ins or other appropriate duties.
  - (c) To be eligible for selection, the referee must be registered and is current with his referee qualification and accreditation and is current with the competition rules.
  - (d) Each SRD must recommend their state's listing to the NRC Referee Chairman for verification of NOAS accreditation and registration currency before the nominated referees will be selected.
- (6) The referee must be currently registered and accredited in accordance with the NRC registration and NOAS accreditation.
  - (7) The referee must meet the minimum selection criteria determined by each State Referee Committee.
  - (8) The referee must not be under any suspension or sanction by any State Referee Committee or the National Referee Committee.

## 6.2 International level tournaments.

- (1) International Referees for international tournaments will be selected in accordance with the International Referee Selection policy.
  - (a) where requested by the WTF, the Committee or its appointed Selection Panel shall determine the quota listing and recommend this listing to Committee, the Association and the WTF.
  - (b) where requested by the continental regional union, the Committee or its appointed Selection Panel, shall determine the quota listing and recommend this listing to the Committee, the Association and the continental regional union,
  - (c) where requested by the hosting organisation, the Committee or its appointed Selection Panel, shall determine the quota listing and recommend this listing to the Committee, the Association and the hosting organisation.
- (2) To be eligible for selection, an International Referee must be current to the WTF competition rules (as per by WTF requirement).
- (3) To be eligible for selection, an International Referee must fulfil the minimum criteria as determined in the International Referee selection policy, and is currently registered and accredited with the National Referee Committee.

## 8. SANCTION OF TOURNAMENTS

### 8.1 National

- (1) The NRC shall only provide eligible referees to national level tournaments that have been sanctioned by the Association.
- (2) Where national level tournaments are not sanctioned by the Association, the Committee has discretion to sanction the use of its eligible referees.
- (3) Where the Committee has invited referees from other nations, eg referee exchange program or by direct invitation, the Committee has discretion to sanction the use of the invited referees.
- (4) Referees can only be credited with experience for tournaments they have officiated as referees at the tournaments that are sanctioned by the Association or at tournaments where the Committee has sanctioned the use of eligible referees at these tournaments.
- (5) Only referees who are current with their qualifications, are registered and accredited with the National Referee Committee will be protected by these By-Laws or the Association's registration and insurance schemes.

## 8.2 State

- (1) The NRC has empowered each SRC to provide eligible referees to state level tournaments sanctioned by each member State Association.
- (2) Where state level tournaments are not sanctioned by the State Association, the SRC has discretion to sanction the use of its eligible referees.
- (3) Where the State Referee Committee has invited referees from other states or nations, eg referee exchange program or by direct invitation, the SRC has discretion to sanction the use of the invited referees.
- (4) State Referee Committees can sanction the use of referees in their state for tournaments within their regional clubs or club invitations, but these must have at least 3 or more participating inter clubs to be eligible for credit or protection under these By-Laws or the Association's insurance schemes. Regional club or inter club is defined as clubs that are operated by independent Head Instructors.
- (5) Referees can only be credited with experience for tournaments they have officiated as referees at the tournaments that are sanctioned by the State Association or at tournaments where the State Referee Committee has sanctioned the use of eligible referees at these tournaments
- (6) Only referees who are current with their qualifications, are registered and accredited with the National Referee Committee will be protected by these By-Laws or the Associations registration and insurance schemes.

## 8.3 International

- (1) The NRC shall only provide eligible referees to international level tournaments sanctioned by the Association and the WTF, by the

Association and the continental regional union, and by the Association and hosting taekwondo organisation.

- (2) Where international level tournaments are not sanctioned by the Association, or the WTF or the continental regional union, the Committee has discretion to sanction the use of its eligible referees.
- (3) Where the Committee has received invitation for referees from other nations, eg referee exchange program or by direct invitation, the Committee has discretion to sanction the use of invited referees.
- (4) Referees can only be credited with experience for tournaments they have officiated as referees at the tournaments that are sanctioned by the Association or at tournaments where the Committee has sanctioned the use of eligible referees at these tournaments
- (5) Only referees who are current with their qualifications, are registered and accredited with the National Referee Committee will be protected by these By-Laws or the Associations registration and insurance schemes.

## **8. DELEGATIONS AND SUB-COMMITTEES**

### **8.1 Delegation:**

- (1) The Committee may, by instrument in writing, create or establish or appoint from among its own registered referees or from the members of the Association or from other selected personnel as occasion may require, special committees, sub committees, or individual officers and consultants to carry out such duties and functions, and with such powers as the Committee determines.
- (2) The Committee may, in the establishing instrument, delegate such functions as are specified in the instrument, other than
  - (a) this power of delegation,
  - (b) a function imposed on the Committee or these By-Laws or by resolution of the Committee,
  - (c) a function, the exercise of which has been delegated under these By-Laws, may whilst the delegation remains unrevoked, be exercised from time to time in accordance with the terms of the delegation,
  - (d) a delegation under these By-Laws may be made subject to such conditions or limitations as to the exercise of any function or at the time or circumstances as may be specified in the delegation.
- (3) The Committee may, by instrument in writing, revoke wholly or in part any delegation made under these By-Laws.

### **8.2 Sub-Committees**

- (1) Without limiting clauses in 8.1, the Committee may issue By-Laws from time to time to form sub-committees with specific duties and

responsibilities in connection with the affairs of the National Referee Committee.

- (2) In respect of each sub-committee, a Terms of Reference or Charter is issued under clause 8.1 may set out, among other matters:
  - (a) the composition of the sub-committee;
  - (b) the timing and other details relating to the meetings of the sub-committee, including its term,
  - (c) its duties and responsibilities; and
  - (d) the manner in which it is obliged to report to the National Referee Committee.

## **9. DISCIPLINE OF REFEREES**

- 9.1 Where the Committee is advised or considers that a referee has allegedly;
  - (1) breached, failed, refused or neglected to comply with a provision of these By-Laws or any resolution or determination of the Committee or any duly authorised sub committee; or
  - (2) acted in a manner unbecoming of a referee which is prejudicial to the purposes and interests of the Committee, the Association and/or Taekwondo, or
  - (3) brought the Committee or the Association into disrepute, or
  - (4) resulting from a complaint lodged with the Committee,

the Committee may commence or cause to be commenced, disciplinary proceedings against the referee, and the referee will be subject to, and submits unreservedly to the jurisdiction, disciplinary procedures and penalties and the appeal mechanisms of the Committee.

- 9.2 The Committee shall appoint a Judiciary Committee, which need not be comprised of referees or members of this Committee, to deal with any disciplinary matter referred to it, including but not limited to matters arising under the By-Laws. The Judiciary Committee shall be made up of a minimum of three (3) persons, and shall always be an odd number. The Judiciary Committee shall elect a Chairman from one of its members.
- 9.3 The Judiciary Committee shall present its findings and recommends to the NRC, any disciplinary action/s to be issued against the referee, or any recommended outcomes resulting from the judiciary case.
- 9.4 The NRC shall impose such disciplinary actions against the referee or any recommended outcomes against the referee.
- 9.5 Where a referee wishes to appeal any decision of the Judiciary Committee, he / she must do so in writing to the Committee setting out the grounds of the appeal. The appeal and a lodgement fee to be determined by the Committee must be lodged with the Chair of this Committee.
- 9.6 The Committee shall appoint an Appeals Committee, which need not be comprised of referees or members of this Committee, to deal with any appeal referred to it, including but not limited to matters arising under the By-Laws. The Appeals Committee shall be made up of a minimum of three (3) persons, and shall always be an odd number. The Appeals Committee shall elect a

Chairman from one of its members. Any member of the Judiciary Committee which handled this case cannot be a member on this Appeals Committee.

**10. CHANGES TO THE BY-LAWS**

Amendments to these By-Laws may be made by the Committee in accordance with these By-Laws.

Approved by the National Referee Committee

Revision:	Date:		Revision:	Date:
1	1996-1997		5	
2	31 December 2007		6	
3			7	
4			8	